



Clerk: Ms E Haskins, 40 Brantwood Crescent, Heaton, Bradford BD9 6QD  
Tel: 01274 408472. Email: [clerk@sandylaneparishcouncil.org.uk](mailto:clerk@sandylaneparishcouncil.org.uk)

**Sandy Lane Parish Council Meeting  
Monday 9 May 2011  
To be held at Bethel Baptist Church, 7.30pm**

## **A G E N D A**

1. Election of Chair and Vice-chair.
2. To receive apologies for absence.
3. Signing of Declarations of Acceptance of Office and collection of Register of Interests (latter to be completed prior to meeting to give to Clerk; former to be brought to meeting by Clerk for signing).
4. To confirm the minutes of previous meeting held on 11 April 2011 as a true and correct record.
5. Public forum – Chair to invite questions and suggestions from members of the public.
6. To receive information on the following ongoing issues and decide further action where necessary:
  - 6.1 To discuss Cricket Club partition wall quotes;
  - 6.2 To receive further information regarding band and musicians for Christmas event.
7. Planning applications – None received.
8. Financial matters
  - 8.1 To approve the following accounts for payment:
    - a. Clerk's wages for April (£339.28);
    - b. Staples for Clerk's stationery (£61.50);
    - c. Mr R Nicholson (Dorset Canopy Sales) for gazebo (£440).
  - 8.2 To consider the request for a small grant by local student.

- 8.3 To approve the Annual Return 2010-2011.
9. To confirm standing orders and review bank mandate (current signatories for cheques are Derek Carver, Valerie Binney and Stewart Salter).
  10. To suggest ideas for inclusion in the Parish Council newsletter issue 8 and deadline for copy to be agreed (resolved at previous meeting to include information regarding local elderly visiting scheme).
  11. To set a date and time for Clerk's annual appraisal (postponed from 11 April 2011).
  12. To identify items for inclusion in the agenda of the next meeting.
  13. To confirm the date of the next Parish Council meeting as Monday 13 June 2011 at 7.30pm.

E Haskins (CLERK)