



Clerk: Ms E Haskins, 40 Brantwood Crescent, Heaton, Bradford BD9 6QD  
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**Sandy Lane Parish Council Meeting  
Monday 12 December 2011  
To be held at Bethel Baptist Church, 7.30pm**

## **A G E N D A**

1. To receive apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the minutes of previous meetings held on 14 November 2011 and 21 November 2011 as true and correct records.
4. Public forum – Chair to invite questions and suggestions from members of the public.
5. To receive information on the following ongoing issues and decide further action where necessary:
  - 5.1 To receive update regarding Christmas event 2011.
6. Planning applications – None received.
7. Financial matters
  - 7.1 To approve the following accounts for payment:
    - a. Clerk's wages for November;
    - b. Mike Henson Presentations for modifications to website (£18);
    - c. Clerk's reimbursement (£122.56) for glow-sticks (£94.57) and flowers (£27.99);
    - d. Aon Limited for insurance for Christmas tree lights (£9.77);
    - e. Shipley Print (UK) Limited for flyers (£90);
    - f. Bradford District Chamber of Trade for Christmas decorations (£1057.50);
    - g. J D Gaunt for electrical work on Christmas tree lights (£484.00);
    - h. Celebration Displays for fireworks (£425).

- 7.2 To receive half yearly financial report from RFO, with a view to setting budget and precept for next year.
- 7.3 To consider the provision of expenses to Clerk for working from home.
- 8. To discuss provisional plans for the Queen's Jubilee fun-day 2012.
- 9. To provisionally agree to a meeting with police to develop relationship between the local police and Parish Council.
- 10. Correspondence – any items received by Parish Council for discussion, to include:
  - 10.1 School's admissions consultation;
  - 10.2 Letter from Mr Keith Robertshaw.
- 11. To identify items for inclusion in the agenda of the next meeting (to include review of Action Plan).
- 12. To confirm the date of the next meeting as Monday 9 January 2012 at 7.30pm.

E Haskins (CLERK)