



**Clerk: Ms E Haskins, 40 Brantwood Crescent, Heaton, Bradford BD9 6QD
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**Sandy Lane Parish Council Meeting
Monday 14 November 2011
To be held at Bethel Baptist Church, 7.30pm**

A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the minutes of previous meetings held on 10 October 2011 and 3 November 2011 as a true and correct record.
4. Public forum – Chair to invite questions and suggestions from members of the public.
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 To receive further information on Action Plan;
 - 5.2 To receive update regarding Christmas event 2011 (including news on decorations, decision to be made re tree lights etc.);
 - 5.3 To consider the proposed traffic calming scheme for area, with a view to arranging and publicising a public meeting for discussion of the issue;
 - 5.4 To receive update on bulb planting and agree next planting venue and date.
6. Planning applications
 - 6.1 To consider the proposed construction of first floor, side and rear extensions at 63 Grasleigh Way, BD15 9BD (plans can be viewed on Bradford Council website).
7. Financial matters
 - 7.1 To approve the following accounts for payment:
 - a. Clerk's wages for October;

- b. Clerk's reimbursement for training in Silsden on 9 November (£35.60 - cost of training (£25) and travelling expenses (£14.60));
 - c. Staples for Clerk's stationery (£80.28);
 - d. Bradford Council for booking fee for Christmas event (£35).
- 7.2 To receive half yearly financial report from RFO, with a view to setting budget and precept for next year.
- 7.3 To consider the provision of expenses to Clerk for working from home.
8. To identify items for inclusion in newsletter issue 10, due to be printed at the beginning of December - to include contributions from local groups, advertising of Christmas event and to agree whether to include information re Fire Service (enc.).
9. To identify items for inclusion in the agenda of the next meeting (to include Queen's Jubilee 2012 fun-day and final preparations for Christmas event).
10. To confirm the date of the next meeting of the Christmas committee to be held on Monday 21 November at 7.30pm, and next full Parish Council meeting as Monday 12 December 2011 at 7.30pm.

E Haskins (CLERK)