



Clerk: Ms E Haskins, 40 Brantwood Crescent, Heaton, Bradford BD9 6QD  
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**Sandy Lane Parish Council  
Christmas event committee meeting  
Monday 21 November 2011  
Held at Bethel Baptist Church, 7.30pm**

## **A G E N D A**

1. To receive apologies for absence
2. To discuss the following with a view to making decisions regarding the Christmas event in the park this year:
  - To agree music arrangements for event (carols and performances to be discussed);
  - To agree named Stewards and First Aiders for the event;
  - To discuss the torchlight processions: purchase of glow-sticks, to agree routes to include on publicity;
  - To make decisions upon provision of drinks for event, in light of the fact that the Cricket Club pavilion does not have any water;
  - To make decisions upon food for the event: mince pies and gingerbread men suggested – volunteers required to purchase/make and serve these;
  - Miscellaneous items.
3. To notify the clerk of matters for inclusion in the agenda of the next meeting if required.
4. To agree date and venue of next meeting if deemed necessary.

E Haskins (CLERK)