

**MINUTES OF THE CHRISTMAS COMMITTEE MEETING OF SANDY LANE PARISH COUNCIL HELD
ON MONDAY 3 NOVEMBER 2011 IN BETHEL BAPTIST CHURCH, SANDY LANE,
COMMENCING AT 7.30 PM**

Present: Derek Carver
Allison King

Clerk: Eve Haskins

108/11 Apologies consented to

Apologies were received from Bev Porter and Stewart Salter.

109/11 Christmas 'Carols in the Park' 2011

RESOLVED that:

1. Chair's suggested timetable be loosely adhered to for event, as follows:

4.00pm	Both processions start walking to park
4.30pm	Carol singing (3 carols)
4.45pm	Performance 1
4.55pm	Carol singing (2 carols)
5.05pm	Performance 2
5.15pm	Carol singing (3 carols)
5.30pm	Firework display
5.40pm	Finish
2. Performances: Scouts, primary school choir and possible solos: Clerk to contact school and local singers to determine their availability.
3. Music: Chair to borrow keyboards from his church, for Allison King to play, accompanying singers and carols.
4. PA: Chair to liaise with 'Raise the Roof', regarding requirements, including 3 microphones.
5. Stewards and First Aiders: Chair and Allison King to ask at their respective churches in order to get 4 volunteers for stewards each, Clerk to liaise with last year's First Aider re his availability.
6. Procession: At least one steward needed to lead processions as well as in park: Bev Porter to lead procession from top notice-board, Chair to determine whether Chris Hawkesley will lead bottom procession.
7. Glow-sticks: Clerk to determine how many glow sticks were purchased last year and order more if necessary.
8. Refreshments: 3 teams needed to help provide food at event: 1. Mulled wine, 2. Tea/coffee/hot chocolate and gingerbread men and mince pies, 3. Kitchen workers heating water. Clerk to ask whether Scouts have calor gas heater we could use. Allison King to ask for volunteers to provide gingerbread men and mince pies from Bethel Baptist Church.
9. Advertising event: Next newsletter to advertise event and make plea for foodstuffs, also to state that collections made at this event will be used to fund next year's event, and that trade sponsors are more than welcome; advertising flyer similar to last year's to advertise event and procession

routes, to be distributed to local public places and delivered to homes on procession routes. Clerk to obtain quote for A5 size flyer from Shipley Print.

110/11 Minor items and items for next agenda

- a) Carol sheets to be consulted at next meeting to decide songs – children-friendly Christmas songs especially required;
- b) Scout and school representatives be invited to next meeting to discuss their possible performances;
- c) Village groups be invited to form teams to help out at event.

111/11 To note the date, time and venue of next meeting

- Next Christmas committee meeting on 21 November 2011, both at Bethel Baptist Church, Sandy Lane, at 7.30pm.

The Chairman closed the meeting at 8.40pm.