

**MINUTES OF THE CHRISTMAS COMMITTEE MEETING OF SANDY LANE PARISH COUNCIL HELD
ON MONDAY 21 NOVEMBER 2011 IN BETHEL BAPTIST CHURCH, SANDY LANE,
COMMENCING AT 7.30 PM**

Present: Derek Carver
 Bob Dennison
 Allison King
 Ron Perritt
 Bev Porter
 Liz Whitaker
 Emma Whytell
Clerk: Eve Haskins

118/11 Apologies consented to

Apologies were received from Stewart Salter.

119/11 Christmas event 2011

RESOLVED that:

1. The Chair's carol list agreed, as below:
First set:
God rest ye merry gentlemen 7 verses
Hark the herald angels sing 3 verses
Away in a manger 3 verses
Second set:
Virgin Mary had a baby boy 3 verses
Silent night 3 verses
Third set:
O little town of Bethlehem 4 verses
O come all ye faithful 3 verses
Joy to the world 3 verses
2. Carols to be interspersed with two performances, school choir (2 songs, approx 5 minutes) and Scouts panto (approx 5 minutes) - Liz Whitaker to let Parish Council know microphone requirements as soon as possible;
3. Emma Whytell and mother to sing also – leading the singing and perhaps a duet;
4. Allison King to play piano to accompany all songs, Chair to organise CD player to have background music prior to event (i.e. before 4.30pm);
5. Chair to provide 4 stewards, Allison King to arrange another 4 and Cricket Club providing 3 - Chair to provide hi-vis vests for all (N.B. all stewards need to be at park for 3pm on day of event);
6. Procession routes agreed (to be advertised in flyer and next newsletter) - Clerk to order 300 glow-sticks and check T-lights for processions;
7. Clerk to liaise with Cricket Club to ascertain whether water could be switched on for event;
8. Emma Whytell, Allison King and Chair agreed to organise making/encouraging donations of mince pies and gingerbread men (plea for foodstuffs also to appear in next newsletter);

9. Liz Whitaker offered to secure loan of boiler for use at event – teams required to serve tea/coffee/hot chocolate (mulled wine team already arranged), Liz to talk to Guides/Brownies to determine their part in the event (to let Clerk know);
10. Agreed that eight remaining sets of lights sufficient for Christmas tree – Clerk to liaise with electrician to get them put up in first week of December, and to arrange insurance;
11. Collection made on day to be utilised to partially fund next year's Christmas event.

120/11 Minor items and items for next agenda

- a) Final preparations for Christmas event be discussed at next meeting;
- b) Christmas carols sheets to be counted to determine whether more need to be borrowed from Bethel Baptist Church before next meeting.

121/11 To note the date, time and venue of next meeting

- Next meeting of Christmas committee on Monday 12 December 2011 at 6.30pm, both at Bethel Baptist Church, Sandy Lane.

The Chairman closed the meeting at 8.30pm.