



Clerk: Ms E Haskins, 174 Bradford Road, Shipley BD18 3DE  
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### **Sandy Lane Parish Council meeting**

**Members of the press and public are invited to attend the next  
meeting of Sandy Lane Parish Council  
On Monday 11<sup>th</sup> April 2022  
To be held at Bethel Baptist Church, Sandy Lane, at 7.00pm**

### **A G E N D A**

1. To receive apologies for absence.
2. Declarations of interest:
  - a. To receive declarations of interest from councillors on items on the agenda.
  - b. To receive written requests for dispensations for disclosable pecuniary interest.
  - c. To grant any requests for dispensation as appropriate.
3. To confirm the minutes of previous meeting held on 14<sup>th</sup> March 2022 as a true and correct record.
4. Public forum – Chair to invite questions and suggestions from members of the public for a maximum of 15 minutes.
5. To receive representation from the local Ward Officer/Ward Councillors.
6. To receive information/updates on the following ongoing issues and decide further action if necessary:
  - a. Summer events 2022.
  - b. Planting of trees locally.
  - c. Parking on Meadow Court.
7. Planning issues
  1. To consider the following current planning applications:
    - a. 22/01505/HOU: Two storey and first floor side extension at 38 Grasleigh Avenue, Sandy Lane.  
<https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R9NIE6DH0IM00>
  2. Notifications of planning decisions by Bradford Council (to note):

- a. 22/00463/HOU: Two storey and single storey side extension at 6 Ollerdale Avenue, Sandy Lane – refused (the Parish Council had no objection to this application).

3. Local Development Plan: To consider any updates from the LDP.

#### 8. Financial matters

1. To approve the following accounts for payment at the meeting:
  - a. Bradford Council for salaries for March 2022 (£809.98).
  - b. Clerk's reimbursement (£TBC) for travel (£TBC), postage (£TBC), refreshments (£TBC) and reimbursement for newsletters (£TBC).
  - c. Yorkshire Local Councils Associations annual subscription (£733.00).
  - d. Bradford Council for wall mounted signs at Stone Street (£380.88).
  - e. 61<sup>st</sup> Bradford (HRMC) Guides for small grant (£250.00).
2. To consider the small grants application from 61<sup>st</sup> Bradford Guides.
3. To agree the register of authorised contacts and signatories for Bradford Council's Payroll.
4. To agree the Internal Auditor for 2021-22 AGAR and 2022-23 finances, and to receive an update on the external audit process.
5. To consider the recent notification from Bradford Council of receipt of £384.00 CIL funding.

#### 9. Correspondence received

- Email from NALC re Smaller Council Committee letter re smaller councils' issues: to decide what issues need highlighting to them (e.g. practice regarding planning applications, improving good practice, increasing take up of Local Council Award Scheme etc.).
- Emails from Bradford Council re 2025 City of Culture shortlist, Backing Bradford District March 2022, Covid memorial and events consultation, Queen's Jubilee funding, CIL funding, Habitat mitigation contributions from 1 April 2022, CIL funding etc.
- Email from new resident re recent move into village.
- Email from PKF Littlejohn, external auditors, re AGAR 2021-22.
- Emails from Festival Lights and cricket club chairman re Eid sign.
- Email from resident re concerns re parking on Meadow Court.
- Email from Ward Officer re resident complaint re Chellow Dene car park.

10. To identify items for inclusion in the agenda of the next meeting (to include the election of the Chair and Vice Chair for the 2022-23 municipal year).

11. To confirm the date of the next meeting, to be held on Monday 9<sup>th</sup> May 2022 at Bethel Baptist Church at 7.00pm, and to confirm this as the Annual Meeting of the Council; to be preceded by an Events Committee meeting at 6.30pm.

*S. Watkins*

Clerk and RFO, 5<sup>th</sup> April 2022