



**Clerk: Ms E Haskins, 174 Bradford Road, Shipley BD18 3DE
Tel: 01274 408472; Email: clerk@sandylaneparishcouncil.gov.uk**

Sandy Lane Parish Council meeting

**Members of the press and public are invited to attend the
monthly meeting of Sandy Lane Parish Council on
Monday 14th April 2025
to be held at Bethel Baptist Church, Sandy Lane, at 6.00pm**

Agenda

1. To receive apologies for absence.
2. Declarations of interest:
 - a. To receive declarations of interest from councillors on items on the agenda.
 - b. To receive written requests for dispensations for disclosable pecuniary interest.
 - c. To grant any requests for dispensation as appropriate.
3. To confirm the minutes of previous meeting held on 10th March 2025 as a true and correct record (attached).
4. Public forum – Chair to invite questions and suggestions from members of the public for a maximum of 15 minutes.
5. To receive representation from the local Ward Officer/Ward Councillors.
6. To receive information/updates on the following ongoing issues and to agree further action if necessary:
 - a. Fun day 2025.
 - b. Request for cul-de-sac signs on Grasleigh Avenue and Grasleigh Way.
7. Planning issues
 - a. To consider current planning applications:
 - (i) 25/01045/HOU: Two storey/single storey side and rear extension including front porch at 10 Dale Croft Rise, Sandy Lane, Bradford.
<https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=STD6G3DHMZP00>

- (ii) 25/01005/HOU: Double storey extension to side/part rear and porch to front of property at 6 Acacia Drive, Sandy Lane, Bradford.
<https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST9IOTDH0IL00>
 - b. Notifications of planning decisions by Bradford Council:
 - (i) 25/00200/HOU: Demolition of existing attached garage and construction of two storey side and rear extension with dropped kerb at front at 102A Dale Croft Rise, Sandy Lane, Bradford – granted (the Parish Council had no objection to this application).
 - c. To consider any updates from the Local Development Plan.
8. Financial matters
 1. To approve the following accounts for payment at the meeting:
 - a. Bradford Council for salaries for April 2025 (£702.82).
 - b. Clerk's reimbursement for travel (£TCB).
 - c. Gardener for defibrillator checking/cleaning (£32.00).
 - d. Society of Local Council Clerks (SLCC) for annual subscription (£210.00).
 - e. Yorkshire Local Councils Associations (YLCA) for annual subscription (£809.00).
 2. To note the bank balance as per the most recent statement (31st March 2025: £467.36).
 3. To adopt the most up to date version of NALC's Financial Regulations (attached, changes to Regulations 5.4, 5.7 and 5.11: shown in comments).
 4. To approve the payment of payroll monies to Bradford Council via Direct Debit.
 5. To authorise the payroll signatories.
9. To consider any correspondence received and to agree any actions, including on the following:
 - Emails from YLCA re White Rose publication, Law and Governance Bulletin, amended Financial Regulations and Standing Orders etc.
 - Email from Bradford Council Payroll re payment via direct debit.
 - Email from local Scouts leader re their recent litter picking in Greenwood Park.
 - Emails from three residents re volunteering to help out at the summer event this year.
 - Email from Ron Bailey in Parliament re Safety of Lithium-ion Batteries Campaign.
 - Email from a resident re planning application for 102A Dale Croft Rise.
 - Email from PKF Littlejohn LLP re Annual Governance and Accountability Return (AGAR) for 2024-25.
 - Email from Lord Mayor's Office re 'Save the Date' day for Yorkshire Day (1st August 2025).

10. To identify items for inclusion in the agenda of the next meeting (to include approval of the AGAR 2024-25).
11. To confirm the date of the next meeting as Monday 12th May 2025 at Bethel Baptist Church, Sandy Lane, at 6.30pm, and to confirm this as the Annual Meeting of the Council; to be held immediately after the Annual Parish Meeting at 6.00pm.

A handwritten signature in dark ink, appearing to read "E. Vassins", on a light-colored rectangular background.

Clerk and RFO, 8th April 2025