



Clerk: Ms E Haskins, 174 Bradford Road, Shipley BD18 3DE
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Sandy Lane Parish Council meeting

7th January 2026

Members of the press and public are invited to attend the monthly meeting of Sandy Lane Parish Council, to be held at Bethel Baptist Church, Sandy Lane, on **Monday 12th January 2026 at 6.00pm.**

Agenda

1. Apologies

To receive apologies for absence.

2. Declarations of interest:

- a. To receive declarations of interest from councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interest.
- c. To grant any requests for dispensation as appropriate.

3. Minutes of previous meeting

To confirm the minutes of the previous meeting held on 10th November 2025 as a true and correct record (to follow prior to the meeting).

4. Public form

Chair to invite questions and suggestions from members of the public for a maximum of 15 minutes.

5. Representation from Bradford Council Ward Officer/Ward Councillors

To receive representation from the local Ward Officer/Ward Councillors for Bradford Council.

6. Ongoing issues

To receive information/updates on the following ongoing issues and to agree further action if necessary:

- a. Cul-de-sac sign on Grasleigh Avenue/Grasleigh Way.
- b. Parking issues in the village.

7. Planning issues

- a. To consider current planning applications:
 - (i) [23/04430/MAO](#): Outline application for residential development of land for 120 dwellings requesting consideration of access at 14 Florida Road, Sandy Lane.
- b. To note the planning decisions by Bradford Council:
 - (i) 25/03567/HOU: Side dormer window and front porch elevation at 11 Grasleigh Way, Sandy Lane – refused (the Parish Council had no objection to this application).
 - (ii) 25/03965/HOU: Hip to gable roof enlargements with raised ridge height, front and rear dormer windows; single storey rear extension with additional side projection; works to facilitate the conversion of garage to additional heritage space at 10 Grasleigh Way, Sandy Lane – granted (the Parish Council had no objection to most of the aspects of this application, however they did object to the front dormer on the following grounds: out of keeping with the area).
 - (iii) 25/03912/HOU: Demolition of existing garage and replacement with proposed outbuilding at 76 Dale Croft Rise, Sandy Lane – granted (the Parish Council had no objection to this application).
- c. To consider any updates from the Local Development Plan.

8. Financial matters

- a. To approve the following accounts for payment at the meeting:
 - (i) Bradford Council for salaries for January 2026 (£750.06 – to be paid via Direct Debit).
 - (ii) Clerk's reimbursement for travel (£TBC).
 - (iii) Gardener for defibrillator cleaning/checking (£33.00).
- b. To ratify the following accounts for payment made between meetings:
 - (i) Bradford Council for salaries for November and December 2025 (£750.06 and £750.06 respectively – paid via Direct Debit).
 - (ii) Clerk's reimbursement (£459.34) for travel (£28.85) and laptop (£430.49).
 - (iii) Gardener for defibrillator checking/cleaning (£32.00).
 - (iv) Bethel Baptist Church for annual rent (£360.00).
 - (v) Charlestown Ltd for Christmas lights installation/de-installation (£369.60).
 - (vi) Carlton Nurseries for Christmas tree (£TBC).
- c. To note the bank balance as per the most recent statement (22nd December 2025: £13,510.72).
- d. To agree the budget and precept for 2026-27 (draft budget and copy of Sandy Lane 2026-27 Tax Base attached).

9. Correspondence

To consider any correspondence received and to agree any actions, including on the following:

- a. Emails from YLCA re White Rose publication, training etc.
- b. Email from Bethel Baptist Church re involvement in summer activity day this year.
- c. Emails from resident and Ward Councillor Duffy re gate locking at Chellow Dene car park.
- d. Emails from residents re concerns over the proposed housing development at Florida Road/Acacia Drive, Sandy Lane, including request for photocopying costs.
- e. Email from resident, Bradford Council Ward Officer and local policing team re concerns re parking issues locally.

- f. Email from Bradford Council re Notice of Adoption – Statement of Community Involvement (SCI) 2025-2030.
- g. Email from Employer Engagement Officer at Carers' Resource re introduction.
- h. Email from gardener/defibrillator checker re damage to defibrillator phone box.

10. Next agenda

To identify items for inclusion in the agenda of the next meeting.

11. Date of the next meeting

To confirm the date of the next meeting as Monday 9th February 2026 at Bethel Baptist Church, Sandy Lane, at 6.00pm.

A handwritten signature in black ink, appearing to read 'E. Habbins', on a light-colored rectangular background.

Clerk and RFO, 7th January 2026