



**Clerk: Ms E Haskins, 174 Bradford Road, Shipley BD18 3DE
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Sandy Lane Parish Council meeting

9th September 2026

**Members of the press and public are invited to attend the
monthly Full Council meeting of Sandy Lane Parish Council, to be held at
Bethel Baptist Church, Sandy Lane, on Monday 14th September 2026 at 6.00pm.**

Agenda

1. Apologies

To receive apologies for absence.

2. Declarations of interest:

- a. To receive declarations of interest from councillors on items on the agenda.
- b. To receive written requests for dispensations for disclosable pecuniary interest.
- c. To grant any requests for dispensation as appropriate.

3. Minutes of previous meeting

To confirm the minutes of the previous meeting held on 13th July 2026 as a true and correct record (attached).

4. Public form

Chair to invite questions and suggestions from members of the public for a maximum of 15 minutes.

5. Representation from Bradford Council Ward Officer/Ward Councillors

To receive representation from the local Ward Officer/Ward Councillors for Bradford Council.

6. Ongoing issues

To receive information/updates on the following ongoing issues and to agree further action if necessary:

- a. Potential housing development at Florida Road (planning reference: 23/04430/MAO).
- b. Parking at bus stop at bottom of Stony Lane.
- c. Lock at the Chellow Dene car park.
- d. Greenwood Park sign: to choose the winning entry from the primary school competition.

7. Planning issues

- a. Current planning applications: none received.
- b. To note the following planning recommendations made between meetings via the Clerk's delegated powers:
 - (i) 26/02279/HOU: Single storey extension to rear and front and rear dormers at 101 Dale Croft Rise, Sandy Lane – the Parish Council objected to this

- application on the following grounds: overdevelopment and out of keeping with the area.
 - (ii) 26/02605/HOU: Front and rear dormers with gable end wall at 49 Grasleigh Avenue, Sandy Lane – the Parish Council objected to this application on the following grounds: overdevelopment and out of keeping with the area.
- c. To note the planning decisions by Bradford Council:
 - (i) 26/02221/PNH: Construction of single storey rear extension at 155 Cottingley Road, Sandy Lane – prior approval not required.
 - (ii) 24/03526/HOU: Construction of first floor rear extension at Gazeby Hall, Back Lane, Wilsden – finally disposed of.
 - (iii) 26/02279/HOU: Single storey extension to rear and front and rear dormer windows at 101 Dale Croft Rise, Sandy Lane – granted (the Parish Council objected to this application).
- d. To consider any updates from the Local Development Plan.

8. Financial matters

- a. To approve the following accounts for payment at the meeting:
 - (i) Bradford Council (£725.39) for salaries for September 2026.
 - (ii) Clerk's reimbursement (£TBC) for defibrillator pads (£101.94) and travel (£TBC).
 - (iii) Gardener for defibrillator cleaning/checking (£TBC).
- b. To ratify the following accounts for payment made between meetings:
 - (i) Bradford Council (£1,450.78) for salaries for July and August 2026.
 - (ii) Clerk's reimbursement (£214.40) for Yorkshire Day flags (£200.00) and postage (£14.40).
 - (iii) Gardener for defibrillator cleaning/checking for July to September (£65.00).
 - (iv) Society of Local Council Clerks for annual membership subscription (£221.00 – to replace lost cheque number 1294).
- c. To note the bank balance as per the most recent statement (22nd July 2026: £27,721.86).
- d. To note the outcome of the external audit for 2025-26 - PKF Littlejohn LLP have concluded that: 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

9. Remembrance Day 2026

To consider the plans for Remembrance Day this year, including the approval of covering the cost of the wreath and leaflet and agreeing the order of the event.

10. Christmas 2026

To consider the plans for Christmas this year, including the purchase of a tree for Greenwood Park, associated lights and the placing of the angels on neighbouring buildings.

11. Newsletter

To consider the publication and delivery of the annual newsletter, including items for inclusion.

12. Composite benches

To consider the purchase of composite benches to replace the ones on Stony Lane.

13. Yorkshire Day flags

To consider the purchase of new Yorkshire Day flags for next year.

14. Grit bins

To consider the purchase of additional grit bins for the village.

15. Correspondence

To consider any correspondence received and to agree any actions, including on the following:

- a. Emails from YLCA re White Rose publication, training, new pay scales for 2026-27 etc.
- b. Email from Bradford Council re an invitation for the Chair and Clerk to attend a conference with the new Leader of Bradford Council in City Hall on 26th August 2026.
- c. Email from resident re lack of bin collections in the parish: directed to Bradford Council's Ward Councillors.
- d. Email from PKF Littlejohn LLP, external auditors, re conclusion of external audit for 2025-26.
- e. Email from Bradford Council's Parks Department re Chellow Dene car park etc.

16. Next agenda

To identify items for inclusion in the agenda of the next meeting (Remembrance Day event and Christmas tree and angels to be discussed).

17. Date of the next meeting

To confirm the date of the next meeting as Monday 12th October 2026 at Bethel Baptist Church, Sandy Lane, at 6.00pm.



Clerk and RFO, 9th September 2026