



Clerk: Ms E Haskins, 174 Bradford Road, Shipley BD18 3DE
Tel: 01274 408472; Email: haskinseve@gmail.com

Monthly meeting of Sandy Lane Parish Council
to be held remotely via Zoom on
Thursday 1 October 2020 at 6.00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/7785208860>; Meeting ID: 778 520 8860

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Agenda

1. To receive apologies for absence.
2. Declarations of interest:
 - a. To receive declarations of interest from councillors on items on the agenda;
 - b. To receive written requests for dispensations for disclosable pecuniary interest;
 - c. To grant any requests for dispensation as appropriate.
3. To confirm the minutes of previous meetings held on 14 September 2020 and 1 October 2020 as a true and correct record.
4. Public forum – Chair to invite questions and suggestions from members of the public for a maximum of 15 minutes.
5. To receive representation from the local Ward Officer/Ward Councillors.

6. To receive information on the following ongoing issues and decide further action if necessary:
 - 6.1 Traffic issues;
 - 6.2 Remembrance Day wreath laying;
 - 6.3 Christmas preparations.
7. Planning issues
 - 7.1 Current planning applications:
 - a) 20/04066/FUL: Change of use of cricket pavillion to include pre-school and scout meetings.
 - b) 20/04204/HOU: Two storey extension to side and rear at 3 Ryedale Way, Sandy Lane.
 - c) 20/04228/HOU: Construction of single and two storey rear extensions, porch and front dormer window along with pitched roof to garage conversion at 1 Acacia Drive, Sandy Lane.
 - d) 20/04320/HOU: Single storey extension to rear and a 800mm raised deck area at 30 Ollerdale Avenue, Sandy Lane.(All plans can be viewed on Bradford Council's website).
 - 7.2 Notifications of planning decisions by Bradford Council:
 - a) 20/02826/HOU: Front and rear dormers at 58 Wilsden Road, Sandy Lane – granted (Parish Council had no objection to this application).
 - 7.3 Local Development Plan: To consider any updates from the LDP.
8. Financial matters:
 - 8.1 To approve any accounts for payment at this meeting, including the following:
 - a. Bradford Council for salaries for October 2020 (£TBC);
 - b. Clerk's reimbursement (£14.62) for postage (£9.12) and travel (£5.50);
 - c. Anthony Clark for gardening work for October (£75.00).
9. To receive an update on the recently attended GDPR training, and agree the following (previously circulated):
 - a. Need for a Data Audit;
 - b. Need for non-personal email addresses;
 - c. Adoption of Privacy Notices (general public and employees/councillors) and Privacy Statement for website;
 - d. Adoption of Information and Data Protection Policy;
 - e. Adoption of Records Management Policy, including records' disposal;
 - f. Adoption of Security Incident Response Policy.
10. To receive an update on the website, including accessibility requirements, being mindful of the need for the following:

- a. Accessibility Policy Statement;
- b. Accessible Documents Statement;
- c. Regular monitoring and reviewing process for website;

11. Correspondence received

- Emails from YLCA re NALC statements, White Rose etc.;
- Email from resident re concerns re the land at the end of Spring Street;
- Emails from Bradford District Chamber of Trade re Christmas decorations;
- Email from resident re concerns re vermin and suggestions for next newsletter;
- Email from Ward Cllr Sue Duffy re the abandoned car on Wilsden Road;
- Email from resident re request for a new sign on Victoria Street;
- Email from resident and Ward Cllrs re land at the end of Spring Street.

12. To identify items for inclusion in the agenda of the next meeting (to include standing item of traffic, consideration of items for inclusion in December newsletter and half yearly financial review).

13. To confirm the date of the next Parish Council meeting, to be held remotely on Monday 9 November 2020 at 6.00pm.



Clerk and RFO, 6 October 2020