

Draft minutes of the meeting of Sandy Lane Parish Council held remotely on 12 April 2021

Present:

Councillors Mike Craft, Sajid Hussain, Sughra Nazir, Bev Porter (Chair),
Sandra Shallcross
Clerk Eve Haskins
In attendance No members of the public were in attendance

24/21 Apologies

None received: apologies noted from Ward Cllrs Richard Dunbar and Beverley Mullaney, and Ward Officer Masood Gondal.

25/21 Declarations of interest

None received.

26/21 Minutes of previous meetings

Minutes of the previous meeting held on 8 March 2021 were confirmed as true a record and signed by the Chair.

27/21 Public forum

1. Playground/track in Greenwood Park

A member reported that complaints have been received by members of the public regarding the playground in Greenwood Park, which is designed for children aged 12 and under however is seen as not fit for purpose (as the slide is dangerous for very small children) and a suggestion that it has two separate sections, one for older and one for younger children. An exercise track to encourage community cohesion (post Covid restrictions) was also suggested. The Clerk highlighted the Parks and Green Spaces virtual consultation meeting due to take place on 21 April and encouraged members to attend.

28/21 Representation from Ward Officer/Ward Councillors

None.

29/21 Ongoing issues

1. Traffic issues

It was reported that the speeding continues throughout the village, including the use of noisy quad bikes, and nuisance parking is also a persistent issue, especially near the school. Resolved that the Clerk to put an urgent request into the Highways Department at Bradford Council, copying in the Ward Cllrs, for the painting of double yellow lines and residents' parking at Meadow Court and Sandy Moor, off Cottingley Road past the school (not to be applicable to Blue Badge holders, and to encourage walking and healthy lifestyles etc.); to also request that the national speed limit on Cottingley Moor Road is reduced from 60mph, as it lies between two schools and enters into Sandy Lane to an advised 20mph; to also request via the Ward Officer extra measures in the area (period of enforcements).

2. Summer events

A provisional date of Sunday 12 June 2022 was agreed for next year's summer event: Clerk to liaise with the Events Committee leader accordingly. It was also agreed not to pursue a socially distanced event this year due to possible Covid related restrictions.

3. Bethel Baptist Church (help for the community)

The Chair confirmed that the church has now placed a food bank bin in their entrance, and asked for thanks to be noted to Bethel Baptist Church from the Parish Council for this local initiative. Discussion took place on other initiatives the church could undertake to aid the community as requested by them, and it was agreed that the Clerk to liaise with them

regarding the suggestion that the church could consider local initiatives which will help raise awareness of Covid, as well as considering whether the church could be used as a vaccination hub, as the nearest place for vaccinations locally is Bradford city centre, or even a local place where Covid tests could be picked up.

Regarding the Parish Council's contribution to helping the local community and to ensure that Sandy Lane has a voice in Bradford Council meetings, it was agreed that the Clerk to contact Bradford Council to determine whether there are any meetings that take place on some of the Overview and Scrutiny Committees that members could be part of, as it is well known that other parish councils are invited to join these meetings, with focus upon a local vaccination hub being a priority.

30/21 Planning issues

1. Planning applications:
 - a) 21/00921/HOU: Single storey side extension at 3 Grasleigh Avenue, Sandy Lane - Resolved that the Parish Council have no objection to this application.
 - b) 21/01400/FUL: Demolition of existing garage and construction of detached dwelling at Lower Swain Royd Farm, Sandy Lane – Resolved that the Parish Council have no objection to this application on principle or in terms of design, however they did notice similarities in this application and a previous one (19/00495/HOU) and would advise that the Planning Department look at how the proposed plan may impact on the green belt area.
 - c) 21/00932/HOU: Two storey side integrated extension at 37 Burnsdale, Sandy Lane - Resolved that the Parish Council have no objection to this application.
 - d) 21/01408/LBC: Conversion and extension of a listed stable block to form a dwelling at Gazeby Hall Farm, Back Lane, Wilsden - Resolved that the Parish Council have no objection to this application.
 - e) 21/01409/FUL: Demolition of single dwellings and construction of two dwellings at Gazeby Hall Farm, Back Lane, Wilsden - Resolved that the Parish Council have no objection to this application.
2. Notifications of planning decisions by Bradford Council:
 - a) 21/00586/HOU: Single storey extensions to front and rear at 14 Dale Croft Rise, Sandy Lane - granted (Parish Council had no objection to this application).
3. Local Development Plan: No updated received.

31/21 Financial matters

1. Resolved that the following account were approved for payment:
 - a) Bradford Council for salaries for April 2021 (£668.92).
 - b) Clerk's reimbursement for postage (£10.20).
 - c) Anthony Clark for gardening/defibrillator cleaning and checks (£155.00).
 - d) Bradford Council for annual payroll charge (£366.00).
 - e) The Information Commissioner for annual charge (£40.00).
 - f) Bridge Insurance Brokers Limited for annual war memorial insurance (£109.00).
 - g) Yorkshire Local Councils Associations for annual subscription fee (£724.00).
 - h) Bethel Baptist Church Sandy Lane for rent, January to March 2020 (£75.00).
2. Resolved that the Clerk to investigate the CIL monies held by and owed to the Parish Council, and to determine the criteria for the spending of this money.
3. Resolved that the Parish Council ratified the completion of the Register of Authorised Contacts and Signatories for Bradford Council.
4. Resolved that the application for small grant item be deterred to the next meeting once more information has been received.
5. Resolved that the Clerk to liaise with the internal auditor with a view to completing the AGAR in time for approval at the May meeting, just in case a meeting cannot be held in June; agreed to move the date of the May meeting from Monday 10 May to Tuesday 4 May 2021 to ensure that a virtual meeting can be held for the Annual Meeting of the Council prior to the legislation allowing local councils to hold remote council meetings

expiring on 6 May 2021.

32/21 Councillor Code of conduct

Resolved that the Parish Council adopt the updated Code of Conduct: Clerk to place this on the website.

33/21 Correspondence received

- Email from resident re request for lights in Greenwood Park, Sandy Lane: Clerk reported that this has been sent onto the Parks Department who recommended contacted another Parish Council for further funding information – currently awaiting response.
- Email from resident re concerns re parking on grass verges and litter in the village: Clerk reported that the residents have been advised to contact Bradford Council directly; agreed the concerns to be highlighted to the local Ward Cllrs and Ward Officer also.
- Email from Bethel Baptist Church re help for the community: acknowledged, see item 29/21/3.
- Emails from Bradford Council re Climate Action Fund, Community Safety Survey, CIL guidance: acknowledged.
- Email from resident re ACV status for Victoria Hotel, Sandy Lane: acknowledged, it was noted that the Victoria Hotel now has a new landlord.
- Email from Highways at Bradford Council re request for deer sign and single lane traffic markings: acknowledged, agreed that the Clerk to contact Highways at Bradford Council regarding the latter issue again, to receive further clarity on this, and also to determine why the traffic light for turning right from Haworth Road onto Cottingley Road at the crossroads was removed.
- Emails from YLCA re updated Code of Conduct, White Rose publications, training, the future of remote meetings and annual May meetings etc.: acknowledged.
- Email from resident re concerns over parking on Wilsden Road: acknowledged, agreed that the Clerk to forward the concerns to the local Ward Cllrs and Ward Officer.
- Email from resident re concerns over grass verges and uneven paving slabs on Acacia Drive: acknowledged, agreed that the concerns to be highlighted to the local Ward Cllrs and Ward Officer.
- Email from external auditors and internal auditor re Annual Return 2021-21: acknowledged, see item 31/21/5.
- Email from Northern Powergrid re updates on local works: acknowledged, agreed that the Clerk to place all future updates on the website and social media.
- Email from Parks and Green Spaces, Bradford Council, re the Bradford West Playable Spaces Strategy Consultation, virtual meeting to be held on 21 April 2021: acknowledged, see item 27/21 – agreed that the Clerk to forward the relevant message onto all members again to ensure greater attendance at the meeting.

34/21 Minor items and items for next agenda

1. Election of Chair and Vice-Chair to take place at next meeting.
2. All mandatory documents to be reviewed at the next meeting.
3. Standing item of traffic to be discussed at the next meeting.

35/21 To note the date, time and venue of next meeting

Next monthly meeting of the Parish Council due to be held on Tuesday 4 May 2021 at 6.00pm remotely via Zoom, and confirmed this meeting as the Annual Meeting of the Council.

There being no further business, the Chairman closed the meeting at 8.00pm.