

**Minutes of the monthly meeting of Sandy Lane Parish Council held on 11th April 2022 at 7.00pm
at Bethel Baptist Church, Sandy Lane**

Present:

Councillors Sue Ledger, Bev Porter (Chair), Sandra Shallcross
Clerk Eve Haskins
In attendance Four members of the public were in attendance

36/22 Apologies

Apologies received and the reasons for absence approved from Cllrs Tim Grace, Sajid Hussian and Sughra Nazir.

37/22 Declarations of interest

None received.

38/22 Minutes of previous meetings

Minutes of the previous meeting held on 14th March 2022 were confirmed as true a record and signed by the Chair.

39/22 Public forum

1. Locking of gate at Chellow Dene car park

Two members of the public expressed concern regarding the recent complaints regarding the locking of the gates at Chellow Dene car park: agreed that the Clerk to liaise with the Ward Officer regarding sending a letter to all key holders to confirm the key holder rota.

40/22 Representation from Ward Officer/Ward Councillors

Item deferred to the next meeting.

41/22 Ongoing issues

1. Summer events 2022

The Clerk confirmed that the two Play in the Park summer events have been booked for Wednesday 3rd August and Wednesday 17th August, in Greenwood Park, 11am to 3pm, and the Parish Council's summer event is taking place on Sunday 12th June in Greenwood Park, 1pm to 4pm. Confirmed stalls for the latter include: Air Ambulance, Life Boat, fortune teller, hook a duck, two jewellery stalls, Marie Curie stall, Hawaiian ice and sweet stall and Phill Andrews Photography; children's rides, donkeys and St John's Ambulance attendance also confirmed; agreed that the Clerk to contact face painters and ice cream van for the event, Diddy Dennis regarding hire, the Youth Service regarding the smoothie bike and the printers regarding publicity. The event layout was discussed: agreed to meet in the park at 6.30pm prior to the next meeting to agree final layout.

2. Planting of trees locally

The Clerk reported that YORGreen suggested that areas for planting need to be identified, which they can then assess: agreed that the Clerk to contact the Ward Officer for advice on who owns the grass verges locally for possible planting on them.

42/22 Planning issues

1. Planning applications - **Resolved** to agree the following:
 - a) 22/01505/HOU: Two storey and first floor side extension at 38 Grasleigh Avenue, Sandy Lane – no objection.
2. Planning decisions by Bradford Council:
 - a) 22/00463/HOU: Two storey and single storey side extension at 6 Ollerdale Avenue, Sandy Lane – refused (the Parish Council had no objection to this application).
3. Local Development Plan: No updates received.

43/22 Financial matters

1. **Resolved** to approve the following accounts for payment at the meeting:
 - a) Bradford Council for salaries for March (£809.98).
 - b) Clerk's reimbursement (£340.95) for travel (£6.90), postage (£14.05), and newsletters (£320.00).
 - c) Yorkshire Local Councils Associations annual subscription (£733.00).
 - d) Bradford Council for wall mounted signs at Stone Street (£380.88).
 - e) 61st Bradford (HMRC) Guides for small grant (£250.00).
 - f) Anthony Clark for gardening work (£130.00).
 - g) Bradford Council for annual payroll charge (£378.00).
2. **Resolved** to approve the £250 grant for the 61st Bradford (HMRC) Guides group.
3. **Resolved** to approve Councillors Grace, Hussain and Porter as authorised contacts and signatories for Bradford Council's Payroll.
4. **Resolved** to approve Chris Hawkesley as Internal Auditor for the year end 2021-22 and for 2022-23: Clerk to liaise with her accordingly to organise the AGAR for 2021-22.
5. **Resolved** to note the recent notification from Bradford Council of receipt of £384.00 CIL funding.

44/22 Correspondence received

- Email from NALC re Smaller Council Committee letter re smaller councils' issues: to decide what issues need highlighting to them (e.g. practice regarding planning applications, improving good practice, increasing take up of Local Council Award Scheme etc.): acknowledged.
- Emails from Bradford Council re 2025 City of Culture shortlist, Backing Bradford District March 2022, Covid memorial and events consultation, Queen's Jubilee funding, CIL funding, Habitat mitigation contributions from 1 April 2022, CIL funding etc.: acknowledged.
- Email from new resident re recent move into village: acknowledged.
- Email from PKF Littlejohn, external auditors, re AGAR 2021-22: acknowledged.
- Emails from Festival Lights and cricket club chairman re Eid sign: acknowledged.
- Email from resident re concerns re parking on Meadow Court: acknowledged.
- Email from Ward Officer re resident complaint re Chellow Dene car park: acknowledged.

45/22 Minor items and items for next agenda

1. To include the election of the Chair and Vice-Chair on the next agenda.

46/22 To note the date, time and venue of next meeting

Next monthly meeting of the Parish Council due to be held on Monday 9th May 2022 at Bethel Baptist Church at 7.00pm, and to confirm this as the Annual Meeting of the Council; to be preceded by the Events Committee meeting at 6.30pm (agreed to meet at Greenwood Park prior to the Events Committee meeting to agree the final layout for the summer event).

There being no further business, the Chair closed the meeting at 8.00pm.