

**Minutes of the monthly meeting of the Council of Sandy Lane Parish Council held on
23rd September 2024 at Bethel Baptist Church, Sandy Lane**

Present:

Councillors Sajid Hussain, Sue Ledger, Sughra Nazir, Bev Porter (Chair),
Geoff Pounds

Clerk Eve Haskins

In attendance Two members of the public were present

Meeting commenced at 6.40pm.

79/24 Apologies

Apologies received, and the reasons for absence approved, from Councillor Shallcross.

80/24 Declarations of interest

Councillor Hussain declared an interest in agenda item 86/24/1 as an Associate Governor at Sandy Lane Primary School: he did not take part in the discussion nor vote on this item.

81/24 Minutes of previous meetings

Resolved to approve the minutes of the previous meeting held on 8th July 2024 as a true and correct record.

82/24 Public forum

1. News from Bethel Baptist Church

A member of public reported that Bethel Baptist Church will be holding a Christmas tree festival this year, inviting local groups to purchase and decorate a Christmas tree to display in the church. They also reported that the church are now running a Dementia Friends group, from 10am – 12pm on the first Thursday of each month, which is funded by Bradford Council to run for six months; they also continue to run their baby clinic in the downstairs room on Wednesday mornings, with a playgroup upstairs afterwards.

83/24 Representation from Ward Officer/Ward Councillors

None present.

It was agreed to take agenda item 87/24 prior to agenda item 84/24.

87/24 Remembrance Day

Resolved to agree the following regarding the Remembrance Day event at the war memorial in Greenwood Park on Sunday 10th November this year:

- Event timings to follow the same as last year: residents to assemble at the war memorial for 10.30am, with a Scouts parade to the war memorial for 10.45am, prior to the Parish Council 'welcome' and beginning of the event, with a view to wreath laying at 11.00am.
- All volunteers to meet in the park for 9.30am to help set out chairs etc.
- Scouts to take part in readings also; agreed that the Clerk to contact the school to determine their involvement also.
- Parish Council to cover the cost of their poppy wreath solely this year: Clerk to contact the church, school and Scouts to ask them to provide their own.
- Parish Council to determine whether the sign advertising the event is still in the cricket club building.
- Bethel Baptist Church to provide refreshments after the event, and to decorate the

park fence with knitted poppies.

84/24 Ongoing issues

1. Christmas 2024

Resolved to agree the following regarding Christmas this year:

- Clerk to order the Christmas tree from Carlton Nurseries as per the quote (agreed), and to liaise with the local business owner who is willing to sponsor this.
- Clerk to obtain a quote for the installation of the Christmas lights/star sign, prior to the next meeting.
- Clerk to complete a Community Chest application form to apply for funding to contribute towards the cost of the installation of the tree lights etc.

2. Crossing island on Prune Park Lane

No response yet received from Bradford Council: Clerk to chase a response.

3. Cul-de-sac signs on Grasleigh Avenue and Grasleigh Way

It was confirmed that Bradford Council will be placing cul-de-sac signs in this area as requested by residents, however noted that this has not yet taken place.

85/24 Planning issues

- a) **Resolved** to agree the following regarding the current planning applications:
 - (i) 24/03224/HOU: Front porch and boundary wall/electric gates to front at 448 Haworth Road, Sandy Lane: no objection.
- b) **Resolved** to ratify the following previous planning application recommendations made between meetings via the Clerk's delegated powers:
 - (i) 24/02146/HOU: Proposed first floor extension at 1 Ryedale Way, Sandy Lane: no objection.
- c) Noted the following planning decisions by Bradford Council:
 - (i) 24/01372/HOU: Double storey side extension at 1 Deanwood Crescent, Sandy Lane: granted (the Parish Council had no objection to this application).
 - (ii) 24/02705/HOU: Single storey side and rear extension at 39 Dale Croft Rise, Sandy Lane: granted (the Parish Council did not comment on this application).
- d) Local Development Plan: No updates received.

86/24 Financial matters

- 1. Resolved** not to approve the small grant application from Sandy Lane Primary School.
- 2. Resolved** to approve the following accounts for payment at the meeting:
 - a. Bradford Council for salaries for September 2024 (£675.13).
 - b. Clerk's reimbursement (£135.10) for Yorkshire Day flags removal (£100.00). postage (£21.60) and travel (£13.50).
 - c. Gardener for defibrillator cleaning (£31.00).
 - d. PKF Littlejohn LLP for external audit (£252.00).
- 3. Resolved** to ratify the following payments made between meetings:
 - a. Bradford Council for salaries for July 2024 (£675.13).
 - b. Clerk's reimbursement (£410.80) for newsletters (£320.00), newsletter delivery (£80.00) and stamps (£10.80).
 - c. Gardener for defibrillator checking/cleaning (£31.00).
 - d. Chair's reimbursement re summer event 2023 items (to replace lost cheque) (£34.02).
 - e. Vision ICT for annual website hosting (£210.00).
 - f. Clerk's reimbursement (£186.26) for Yorkshire Day flags installation (£100.00)

- and materials (£67.96), postage (£10.80) and travel (£7.50).
- g. Bradford Council for salaries for August 2024 (£675.13).
4. Noted the VAT rebate of £399.46 received for the 2023-24 financial year.
 5. Noted the bank balance as per the last bank statement dated 22nd August 2024: £8,555.44.

88/24 Employer Discretionary Policy

Resolved to approve the Employer Discretionary Policy: Clerk to send this to the Pensions Company and place it on the website.

89/24 Correspondence received

- Emails from YLCA re training, etc.: acknowledged.
- Email from West Yorkshire Combined Authority re West Yorkshire Mass Transit Public Consultation: acknowledged.
- Email from Local Government Boundary Commission re Bradford boundaries: acknowledged.
- Email from resident re newsletter delivery team using front garden as a path: acknowledged.
- Email from Bradford Council's Electoral Services re review of polling districts and polling stations: acknowledged.
- Email from resident and Chair of Sandy Lane Cricket Club re anti-social behaviour next to cricket club in Greenwood Park: acknowledged.
- Email from WYCA re West Yorkshire Mass Transit August and September briefings: acknowledged.
- Email from The Circuit re expiry date of defibrillator pads: acknowledged, agreed that the Clerk to organise for the purchase of new defibrillator pads.
- Email from Ron Bailey re Campaign to increase safety of e-bikes and e-scooters and the lithium-ion batteries that power them: acknowledged, agreed that the Clerk to place information relating to this on the website for residents' information.
- Email from Bradford Council re Consultation on Draft Statement of Licensing Principles: acknowledged.
- Email from local business owner re Christmas costs/angels: acknowledged (see agenda item 84/24/1).
- Email from Carlton Nurseries re Christmas tree: acknowledged (see agenda item 84/24/1).

90/24 Minor items and items for next agenda

Agreed that further preparations for Remembrance Day and Christmas 2024 to be discussed again at the next meeting, as well as the financial half yearly review for 2024-25.

91/24 To note the date, time and venue of next meeting

Next meeting of the Parish Council due to be held on Monday 4th November 2024 at Bethel Baptist Church at 6.00pm.

There being no further business, the Chair closed the meeting at 7.50pm.