

**Minutes of the monthly meeting of the Council of Sandy Lane Parish Council held on
28th October 2024 at Bethel Baptist Church, Sandy Lane**

Present:

Councillors Sajid Hussain (Chair of the meeting), Sue Ledger, Bev Porter,
Geoff Pounds, Sandra Shallcross

Clerk Eve Haskins

In attendance One member of the public was present

Meeting commenced at 6.00pm.

92/24 Apologies

Apologies received, and the reasons for absence approved, from Councillor Sughra Nazir.

93/24 Declarations of interest

None.

94/24 Minutes of previous meetings

Resolved to approve the minutes of the previous meeting held on 23rd September 2024 as a true and correct record.

95/24 Public forum

1. News from Bethel Baptist Church

Councillor Pounds reported that Bethel Baptist Church will be holding a Christmas tree festival this year, inviting local groups to purchase and decorate a Christmas tree to display in the church. They also reported that the church will be running a Christmas carol service on Sunday 22nd December at 3pm: agreed that Councillor Porter to do a reading on behalf of the Parish Council.

96/24 Representation from Ward Officer/Ward Councillors

None present.

Councillor Porter entered the meeting at 6.10pm.

97/24 Ongoing issues

1. Remembrance Day 2024

Resolved to agree the following regarding the Remembrance Day event at the war memorial in Greenwood Park on Sunday 10th November this year:

- Event timings to follow the same as last year: residents to assemble at the war memorial for 10.30am, with a Scouts parade to the war memorial for 10.45am, prior to the Parish Council 'welcome' and beginning of the event, with a view to wreath laying at 11.00am.
- Councillors Hussian and Shallcross to liaise via email regarding the music for the event.
- The Clerk to accept the quote for £40 for the printing of 100 leaflets for the day from Nikkinakkka Print.
- The Clerk to organise for the purchase of two wreaths, one to be laid on behalf of the 'People of Sandy Lane' and one for Bethel Baptist Church (to be reimbursed).
- All volunteers to meet in the park for 9.30am to help set out chairs etc.
- Councillor Ledger to liaise with Bradford Council's Parks Department to obtain a key to gain access to the park for the event.

- Scouts to take part in readings, and Scout leader to arrange for the advertising posters to be placed on the park gates next Monday.
- Councillor Pounds to arrange for the large poppies to be placed on the lampposts on Cottingley Road.
- Bethel Baptist Church to provide refreshments after the event, and to decorate the park fence with knitted poppies.

2. Christmas 2024

Resolved to agree the following regarding Christmas this year:

- The Clerk to continue to liaise with the local business owner who has agreed to sponsor most of the cost of the Christmas tree this year (£500, from Precinct Pharmacy, Allerton).
- The Clerk to accept the quote for the installation of the Christmas lights from Charlestown at a cost of £308, to determine where the lights are stored, and to inform them that the local Scouts group have kindly offered to install the Star decoration, therefore this service is not required from them.
- Due to Bradford Chamber of Trade not being able to provide an electrician to install the Angel decorations on residents' houses this year, agreed to not put these up this year, except on Bethel Baptist Church, who have offered to install their own – the Clerk to contact the pub and school to determine whether they are also able to install their own Angel decorations.

3. Crossing island on Prune Park Lane

No response yet received from Bradford Council: agreed that this item to be removed from agendas going forward.

4. Cul-de-sac signs on Grasleigh Avenue and Grasleigh Way

It was confirmed that Bradford Council will be placing cul-de-sac signs in this area as requested by residents, however noted that this has not yet taken place.

98/24 **Planning issues**

- a) Planning applications: None received.
- b) Noted the following planning decisions by Bradford Council:
 - (i) 24/01372/HOU: Proposed first floor extension (resubmission of 23/02483/HOU) at 1 Ryedale Way, Sandy Lane: granted (the Parish Council had no objection to this application).
 - (ii) 24/03224/HOU: Front porch and boundary wall/electric gates to front at 448 Haworth Road, Sandy Lane: granted (the Parish Council did not comment on this application).
- c) Local Development Plan: No updates received.

99/24 **Financial matters**

1. **Resolved** to approve the following accounts for payment at the meeting:
 - a. Bradford Council for salaries for October 2024 (£675.13).
 - b. Clerk's reimbursement (£85.14) for defibrillator pads (£71.94) and postage (£13.20).
 - c. Gardener for defibrillator cleaning (£32.00).
 - d. 9th Bradford Scouts Group for donation for installation of Christmas star (£100.00).
2. **Noted** the bank balance as per the last bank statement dated 22nd October 2024: £6,543.06.
3. **Noted** the half yearly budget monitor.

100/24 Welcome stones

Resolved to approve the quote from a local gardener for the planting of the three 'Welcome' stones in the village (£48 per stone) and the war memorial (free of charge).

101/24 Correspondence received

- Emails from YLCA re training, NJC Pay Agreement etc.: acknowledged, confirmed that the Clerk's salary to be amended accordingly and backdated to April 2024.
- Email from Bradford Council re Local Councils Liaison Group meeting on 1st October 2024 and consultation re proposal to reduce PAN at Ley Top Primary School: acknowledged.
- Emails from Bradford Chamber of Trade, residents, Bethel Baptist Church and Sandy Lane Primary School re Angel decoration installation this year: acknowledged, see agenda item 97/24/2.
- Email from resident re ownership of their unadopted road: acknowledged, Bradford Council Ward Councillors are investigating this.
- Email from resident re environmental concerns on Ollerdale Close: acknowledged, Bradford Council Environmental Department are aware of these concerns.
- Email from Bradford West Area Coordinator's Office re receipt of Community Chest form for Christmas costs: acknowledged, decision being awaited.

102/24 Minor items and items for next agenda

Agreed that feedback from the Remembrance Day event and Christmas 2024 to be discussed again at the next meeting, as well as the initial consideration of the budget for 2025-26.

103/24 To note the date, time and venue of next meeting

Next meeting of the Parish Council due to be held on Monday 11th November 2024 at Bethel Baptist Church at 6.00pm.

There being no further business, the Chair closed the meeting at 6.50pm.