

**Minutes of the monthly meeting of Sandy Lane Parish Council
held on 13th April 2026 at Bethel Baptist Church, Sandy Lane**

Present:

Councillors Sajid Hussain, Sue Ledger, Geoff Pounds, Bev Porter (Chair), Sandra Shallcross

Councillors absent Sughra Nazir

Clerk Eve Haskins

In attendance No members of the public were present

Meeting commenced at 6.00pm.

99/2526 Apologies

None received.

100/2526 Declarations of interest

None.

101/2526 Minutes of previous meetings

Resolved to approve the minutes of the previous meetings held on 9th February 2026 and 9th March 2026 as true and correct records.

102/2526 Public forum

1. Parking at bus-stop at bottom of Stony Lane

Concerns were expressed regarding parking at the bus-stop at the bottom of Stony Lane, which is potentially blocking the road there: agreed that the Clerk to highlight this to Bradford Council.

2. Benches on Stony Lane

It was suggested that the two Parish Council owned benches on Stony Lane could be replaced with composite ones: agreed that the Clerk to investigate prices for consideration at a future meeting.

3. Steps on Stony Lane, leading to Grasleigh Way

It was suggested that the parish councillors could plant flowers on the banking at the side of the steps on Stony Lane, leading to Grasleigh Way, with the cost covered by the Parish Council: agreed that the Clerk to liaise with Bradford Council regarding this.

4. Greenwood Park sign

It was suggested that a new sign is requested once again for Greenwood Park: agreed that the Clerk to liaise with Bradford Council regarding this.

103/2526 Representation from Ward Officer/Ward Councillors

None present.

104/2526 Ongoing issues

a) Community litter pick

It was confirmed that the community litter pick organised for Sunday 29th March 2026 was cancelled due to inclement weather: agreed another one to be arranged once it is deemed necessary (litter picks/bags/gloves kindly loaned by Bradford Council can be held onto until another litter pick is arranged).

105/2526 Planning issues

- a) Planning applications: none received.
- b) Notifications of planning decisions by Bradford Council: none received.
- c) Local Development Plan: no updates.

106/2526 Financial matters

Resolved to agree the following:

- a. To approve the following accounts for payment at the meeting:
 - (i) Bradford Council for salaries for March 2026 (£750.06 – to be paid via Direct Debit).
 - (ii) Clerk's reimbursement travel (£8.95).
 - (iii) Gardener for defibrillator cleaning/checking (£33.00).
 - (iv) Information Commissioner's Office (£52.00).
 - (v) Bradford Council for annual payroll charges (£720.00).
 - (vi) Yorkshire Local Councils Associations for annual subscriptions (£820.00).
- b. To note the bank balance as per the most recent statement (20th March 2026: £10,821.99).

96/2526 Correspondence received

- a. Emails from YLCA re White Rose publication, training etc.: noted.
- b. Emails from Bradford Council's Ward Officer for Sandy Lane re community litter pick and the Great British Spring Clean 2026, and issues in Greenwood Park: noted.
- c. Email from residents re community litter pick on 29th March 2026: noted, see agenda item 104/2526.
- d. Email from West Yorkshire Combined Authority re adoption of Mayor's West Yorkshire Local Transport Plan: noted.
- e. Email from PKF Littlejohn, LLP, external auditors, re the external audit for 2025-26: noted, Annual Governance and Accountability Return (AGAR) 2025-26 to be approved and signed at the meeting next month.
- f. Email from Bradford Council re Chellow Dene car-park keyholders: forwarded onto them accordingly.
- g. Telephone call from resident re land at the back of the Bay of Biscay: directed to Bradford Council's Planning Department.
- h. Email from Bradford Council re pay advice note re imminent precept payment: noted.

97/2526 Minor items and items for next agenda

Agreed that the AGAR 2025-26 to be approved and signed at the next meeting.

98/2526 To note the date, time and venue of next meeting

Next meeting of the Parish Council due to be held on Monday 11th May 2026 at Bethel Baptist Church at 6.00pm, and to confirmed this as the Annual Meeting of the Council 2026-27.

There being no further business, the Chair closed the meeting at 6.30pm.