

**Minutes of the monthly meeting of Sandy Lane Parish Council
held on 14th September 2026 at Bethel Baptist Church, Sandy Lane**

Present:

Councillors Sue Ledger, Bev Porter (Chair), Sandra Shallcross

Councillors absent Sajid Hussain, Sughra Nazir, Geoff Pounds

Clerk Eve Haskins

In attendance Seven members of the public were present (including Bradford Council Ward Councillors Martin, Milnes and Sharples)

Meeting commenced at 6.00pm.

41/2627 Apologies

Apologies received and the reasons for absence approved from Councillors Hussain, Nazir and Pounds.

42/2627 Declarations of interest

None.

43/2627 Minutes of previous meetings

Resolved to approve the minutes of the previous meeting held on 13th July 2026 as a true and correct record.

44/2627 Public forum

1. Potential housing development at Florida Road (planning reference 23/04430/MAO)
Members of the public, who are also members of Sandy Lane Working Group, campaigning against the potential housing development at Florida Road/Acacia Drive, reported that this application is going to the Planning Panel, for which interested parties will receive seven days' notice. Members of the public, the Parish Council and Bradford Council Ward Councillors will get five minutes each to state their views: Councillor Porter agreed to attend on behalf of the Parish Council. The Working Group are therefore organising another meeting to agree how to respond, with the strongest factual objections, and will liaise with Councillor Porter accordingly. Ward Councillor Milnes confirmed that one of the Ward Councillors will also speak at this meeting.

2. Planning application on Acacia Drive, 26/02346/HOU
A member of the public reported that the proposed work for a current planning application for a house on Acacia Drive has already commenced, despite the application not yet being approved. Agreed that the Clerk to contact Bradford Council's Planning Department to confirm an extension on this application to allow it to be considered at the next meeting.

3. Anti-social issues locally
A member of the public, a resident of Creskeld Way, reported that he has seen a drastic change on the area over the last few years, including anti-social issues such as fireworks, littering and parking on grass verges, in addition to the increase in traffic problems, which is causing residents to move away from the area.

45/2627 Representation from Ward Officer/Ward Councillors

Bradford Council Ward Councillor Milnes reported that she is continuing to highlight the traffic issues in the area to Bradford Council and is waiting to hear back from them notably regarding parking issues. The need for a traffic island on Prune Park Lane (opposite J+H shop) was also highlighted again: agreed that the Clerk to contact Bradford Council to request the reasons for refusal again and to then challenge if applicable, possibly with a Freedom of Information

request.

46/2627 Ongoing issues

- a) Potential housing development at Florida Road

See minute reference 44.1/2627 above.

- b) Parking at bus-stop at bottom of Stony Lane

It was reported that Bradford Council have confirmed that it is unenforceable to stop cars from parking at the bus-stop however they are investigating whether double yellow lines could be painted here.

- c) Lock of the Chellow Dene car park:

The Clerk reported that, following the last meeting, Bradford Council's Parks Department was contacted to determine whether they had given out the names and addresses of the key holders for the Chellow Dene car park lock, and they responded that they had not, and would not do this.

- d) Greenwood Park sign

The designs from the children of Sandy Lane Primary School for the competition to design a new sign for Greenwood Park were considered, and three were chosen as possibles: Clerk to liaise with Bradford Council's Parks Department to determine which one of these would be most suitable for the sign.

Resolved to agree that the eventual winner of the competition to be awarded with a £25 voucher.

47/2627 Planning issues

- a) Planning applications: none received.

- b) **Noted** the following planning recommendations made between meetings via the Clerk's delegated powers:

(i) 26/02279/HOU: Single storey extension to rear and front and rear dormers at 101 Dale Croft Rise, Sandy Lane – the Parish Council objected to this application on the following grounds: overdevelopment and out of keeping with the area.

(ii) 26/02605/HOU: Front and rear dormers with gable end wall at 49 Grasleigh Avenue, Sandy Lane – the Parish Council objected to this application on the following grounds: overdevelopment and out of keeping with the area.

- c) **Noted** the planning decisions by Bradford Council:

(i) 26/02221/PNH: Construction of single storey rear extension at 155 Cottingley Road, Sandy Lane – prior approval not required.

(ii) 26/03526/HOU: Construction of first floor rear extension at Gazeby Hall, Back Lane, Wisden – finally disposed of.

(iii) 26/02279/HOU: Single storey extension to rear and front and rear dormer windows at 101 Dale Croft Rise, Sandy Lane – granted (the Parish Council objected to this application).

- d) Local Development Plan: no updates.

48/2627 Financial matters

- a. **Resolved** to approve the following accounts for payment at the meeting:

(i) Bradford Council for salaries for September 2026 (£725.39).

(ii) Clerk's reimbursement (£126.54) for defibrillator pads (£101.94) and travel (£24.60).

(iii) Gardener for defibrillator cleaning/checking (£33.00).

(iv) PKF Littlejohn LLP for external audit for 2025-26 (£252.00).

- b. **Resolved** to ratify the following accounts for payment between meetings:

(i) Bradford Council for salaries for July and August 2026 (£1450.78).

- (ii) Clerk's reimbursement (£214.40) for Yorkshire Day flags (£200.00) and postage (£14.40).
- (iii) Gardener for defibrillator cleaning/checking for July and August 2026 (£65.00).
- (iv) Society of Local Council Clerks for 50% of annual membership subscription (£221.00 – to replace lost cheque number 1294).
- c. **Noted** the bank balance as per the most recent statement (22nd July 2026: £27,721.86).
- d. **Noted** the outcome of the external audit for 2025-26 - PKF Littlejohn LLP have concluded that: 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

49/2627 Remembrance Day 2026

Resolved to agree to organise the Remembrance Day event as usual this year, the same times and order as previous year's (assemble at the war memorial at 10.30am, Scouts parade at 10.50am, etc.); Clerk to contact the local Scouts and school to determine whether they wish to be involved again and to contact the printer to determine prices for the leaflets.

50/2627 Christmas 2026

Resolved to agree the following regarding Christmas 2026:

- Clerk to contact Carlton Nurseries for a quote for the tree.
- Clerk to contact Festival Lights to determine whether they would be available to organise the Christmas tree lights.
- Clerk to contact local Scouts group leader to determine whether they are able to install the Christmas star light (and also install/deinstall the poppy light).
- Clerk to investigate alternative festive decorations for solely the pub, hairdressers, church and school on Cottingley Road.

51/2627 Newsletter 2026

Resolved to agree that the Clerk to contact local groups to determine whether they wish to contribute to the annual newsletter, due to be printed and delivered prior to the Remembrance Day event; to also contact the local printer and delivery team to determine their availability.

52/2627 Composite benches

Resolved to agree that the Clerk to contact a local gardener to determine whether they have the availability/expertise to install new composite benches to replace the old ones on Stony Lane as well as dispose of the latter.

53/2627 Yorkshire Day flags 2027

Resolved to agree that the Clerk to arrange for the purchase of new Yorkshire Day flags prior to next August.

54/2627 Grit bins

Resolved to agree that the Clerk to contact Bradford Council to request a new grit bin to replace the one removed from the corner of the crossroads at Cottingley Road/Haworth Road and to request gritting routes for the area.

55/2627 Correspondence received

- a. Emails from YLCA re White Rose publication, training, new pay scales for 2026-27 etc.: noted; Councillor Porter to organise for the pay rise to be implemented.
- b. Email from Bradford Council re an invitation for the Chair and Clerk to attend a conference with the new Leader of Bradford Council in City Hall on 26th August 2026: noted, Clerk duly attended.
- c. Email from resident re lack of bin collections in the parish: directed to Bradford Council's Ward Councillors.
- d. Email from PKF Littlejohn LLP, external auditors, re conclusion of external audit for 2025-26: noted, see minute reference 48d/2627.
- e. Email from Bradford Council's Parks Department re Chellow Dene car park etc.: noted, see minute reference 48d/2627.
- f. Email from resident re planning applications 23/04430/MAO and 26/02346/HOU: noted, see minute references 44.1/2627 and 44.2/2627.

56/2627 Minor items and items for next agenda

Agreed that further consideration of the benches, Remembrance Day event and Christmas tree and decorations to be discussed at the next meeting.

57/2627 To note the date, time and venue of next meeting

Next meeting of the Parish Council due to be held on Monday 12th October 2026 at Bethel Baptist Church at 6.00pm.

There being no further business, the Chair closed the meeting at 7.25pm.