

**DRAFT MINUTES OF THE MONTHLY MEETING OF SANDY LANE PARISH COUNCIL
HELD ON MONDAY 13TH JANUARY 2020 IN BETHEL BAPTIST CHURCH, SANDY LANE,
COMMENCING AT 7.30 PM**

Present:

Councillors	Mike Craft, Sajid Hussain, Bev Porter (Chair), Sughra Nazir, Sandra Shallcross
Clerk	Eve Haskins
In attendance	Two members of the public were present Ward Cllrs Sue Duffy and Beverley Mullaney PCSO Emily McCormick

01/20 Apologies

Apologies noted and the reasons for absence approved for Cllr Tim Grace; apologies also noted from Ward Cllr Richard Dunbar and Ward Officer Masood Gondal.

02/20 Declarations of interest

None received.

03/20 Minutes of previous meeting

Minutes of the previous meeting held on 9th December 2019 were confirmed as a true record and signed by the Chair.

04/20 Public forum

1. Abandoned development and problem parking on Wilsden Road:

A member of the public expressed concern regarding the abandoned development on Wilsden Road, the developers were Reeson Homes and official receivers are Abbey Taylor, due to cars parking on there and rain causing mud to run down the road. He reported that he has contacted the Assistant Director for Planning at Bradford Council, Julian Jackson, whose PA has confirmed that this issue is being investigated. He also expressed concern regarding the problematic and dangerous parking by the garage on Wilsden Road, which is impacting on local businesses and road safety: Clerk to report this to the Ward Cllrs again, and PCSO McCormick to raise this with her sergeant. Ward Cllr Duffy reported that Ward Cllr Dunbar is investigating the issue of the abandoned development, and that Sergeant Riley will be writing a piece on traffic to include in a letter from the Ward Cllrs to all residents. She also reported that a problem-solving meeting was held recently at the school to discuss traffic in the area, and that the Ward Cllrs will be working with the police over the next few weeks to focus upon speeding in the area.

2. Burning/littering at the end of Stone Street:

Several complaints had been received regarding burning and littering at the end of Stone Street: Ward Cllr Duffy reported that this is being investigated.

05/20 Representation from local police

PCSO McCormick reported that the police are planning traffic related interventions in the area over the next few weeks, therefore she will flag up the problems caused by the garage on Wilsden Road as one focus.

06/20 Sandy Lane Cricket Club and Junior Foot Club

Item deterred to the next meeting when the representative from the Cricket Club may be present.

07/20 Representation from Ward Officer

This item deterred to the next meeting when the Ward Officer for the area may be in attendance.

08/20 Ongoing issues

1. Traffic issues:

Discussed in items 04/20/1 and 05/20.

2. Christmas tree:

The Chair confirmed that the Christmas tree lights were vandalised (cleanly cut) three times over the Christmas period, at a substantial cost to the Parish Council: agreed that the Clerk to request advice from the local police regarding the installation of CCTV or motion sensor lights in the park.

3. Horticultural needs ('Welcome' stones):

Clerk to continue to liaise with the local gardener regarding planting flowers at the 'Welcome' stones.

4. Greenwood Park railings:

Cllr Craft confirmed that he is pursuing a quote for the replacement of these railings.

5. Events Committee:

Update was provided from the meeting held prior to this one regarding stalls, portaloos, entertainment etc. at the summer event.

Resolved that the Clerk to be paid an extra hour per week for work related to the Events Committee.

09/20 Planning issues

1. Planning applications:

Resolved that:

a) The Parish Council have **NO OBJECTION** to application 19/05152/FUL: retention of boundary fence including amendments to reduce height and add trellis at Crunwelle Court, Sandy Lane;

b) The Parish Council have **NO OBJECTION** on principle to application 19/05293/FUL: conversion of ground floor shop and basement workshop/storage areas into 2 duplex apartments at 32 Cottingley Road, Sandy Lane, however they would recommend that the planners scrutinise the parking situation to ensure that there are ample parking spaces as there are problematic traffic issues in the area (including parking and congestion), especially considering the close proximity to the local school.

Clerk to contact the Planning Department accordingly.

2. Notifications of decisions by Bradford Council:

a) Application 19/04325/HOU: dormer window to rear elevation of side extension at 7 Lampards Close, Sandy Lane – **GRANTED** (Parish Council had no objection to this application);

b) Application 19/04365/LBC: installation of extractor fan to rear kitchen wall at 119 Cottingley Road, Sandy Lane – **GRANTED** (Parish Council had no objection to this application);

c) Application 19/04393/HOU: single storey front extension, garage conversion and front and rear dormer windows at 30 Grasleigh Avenue, Sandy Lane – **GRANTED** (Parish Council objected to this application);

d) Application 19/04652/LBC: replacement of rotting Georgian style windows with new Akoya timber double glazed sash windows with double locks at 113 Cottingley Road, Sandy Lane – **GRANTED** (Parish Council had no objection to this application).

3. Local Development Plan (LDP):

No updates received.

4. Planning training:

Clerk reported that the planning training attended on Saturday at Wilsden was very useful, and highlighted especially the material and non-material considerations for planning comments.

10/20 Financial matters

Resolved that:

1. Budget and precept for 2020-2021 agreed: the budget was agreed at £25150, and the precept agreed as £16092, therefore the precept will remain the standstill this year (0% increase). Based upon Council Tax base for Sandy Lane, 894 dwellings will pay £18.00 per annum each. Clerk to send pro-forma signed by the Chair to Bradford Council.

2. Application for small grant: 9th Bradford North Scouts Group application approved for full amount needed for their project (£420.00).

3. The following accounts are approved for payment:

a) Bradford Council for salaries for December 2019 (£594.66);

b) Clerk's reimbursement (£46.18) for travel (£40.90), and postage/stationery (£5.28);

c) Shipley Print for December 2019 newsletter (£295.00);

d) Bradford Chamber of Trade for remaining Christmas decorations costs (£142.80);

e) Anthony Clark for bench renovation (£797.00);

f) Bradford Council for summer event booking fee (£50.00);

g) 9th Bradford North Scout Group for small grant (£420.00);

h) Bethel Baptist Church, Sandy Lane, for annual rent (£200.00);

i) Mandy Farren, balloonist deposit for summer event (£20.00);

j) Staples UK Ltd for stationery (£43.67);

k) Bradford Council for Christmas tree lights and star remaining costs (£26.00).

11/20 Grievance and Disciplinary Policies

Resolved that the template Grievance and Disciplinary Policies approved: Clerk to customise these to the Parish Council and add to the website.

12/20 Neighbourhood Plan

Resolved that the compilation of a Neighbourhood Plan for the area to be investigated again: Clerk to liaise with the Ward Cllrs regarding this and to place on the next agenda for further discussion.

13/20 Correspondence received

- Emails from residents re vandalism to Christmas tree lights: acknowledged, see item 08/20/2;
- Email from Sandy Lane Primary School re fun day: acknowledged, see item 08/20/5;
- Emails from YLCA re Spring Training Conference in March: acknowledged;
- Email from PowerGrid re investment works in Bradford: acknowledged;
- Email from Parks Department re request for donkeys for fun-day: acknowledged, see item 08/20/5;
- Email from resident re problem traffic in the village: acknowledged, see item 05/20;
- Email from portaloos' companies re quotes: acknowledged, see item 08/20/5;
- Email from resident re concerns of burning and littering at the end of Stone Street: acknowledged, see item 04/20/2;
- Email from resident re concerns re abandoned development site on Wilsden Road: acknowledged, see item 04/20/1;
- Email from Bethel Baptist Church, Sandy Lane, re offer of cream teas at summer event: acknowledged, see item 08/20/5.

14/20 Minor items and items for next agenda

1. Standing item of traffic to be discussed at the next meeting;
2. Neighbourhood Plan to be discussed again at the next meeting.

15/20 To note the date, time and venue of next meeting

Next monthly meeting of the Parish Council due to be held on Monday 10th February 2020 at 7.30pm in Bethel Baptist Church, Sandy Lane; Events Committee meeting to take place at 6.30pm prior to this.

There being no further business, the Chairman closed the meeting at 9.20pm.