

**DRAFT MINUTES OF THE MONTHLY MEETING OF SANDY LANE PARISH COUNCIL  
HELD ON MONDAY 9<sup>TH</sup> MARCH 2020 IN BETHEL BAPTIST CHURCH, SANDY LANE,  
COMMENCING AT 7.30 PM**

**Present:**

Councillors	Mike Craft, Tim Grace, Sajid Hussain, Bev Porter (Chair), Sandra Shallcross
Clerk	Eve Haskins
In attendance	Two members of the public were present Ward Cllr Beverley Mullaney Ward Officer Masood Gondal.

**30/20 Apologies**

Apologies noted and the reasons for absence approved for Cllr Sughra Nazir; apologies also noted from Ward Cllrs Richard Dunbar and Beverley Mullaney, Ward Officer Masood Gondal, representatives from the local police and Andrew Grace of Sandy Lane Cricket Club.

**31/20 Declarations of interest**

None received.

**32/20 Minutes of previous meeting**

Minutes of the previous meeting held on 17<sup>th</sup> February 2020 were confirmed as a true record and signed by the Chair.

**33/20 Public forum**

1. Sandy Lane postal address:

A member of the public asked why Sandy Lane was not the official name of the address (the village postal address is Allerton): the Chair explained that this has been previously investigated and Royal Mail refused to allow the name change for all areas of the village.

**34/20 Representation from local police**

Item deterred to the next meeting when the representative from the police may be in attendance.

**35/20 Sandy Lane Cricket Club and Junior Football Club**

Item deterred to the next meeting when the representative from the Cricket Club may be in attendance.

**36/20 Representation from Ward Officer/Ward Councillors**

Ward Cllr Duffy reported that she has some information on the 'Adopt the Verge' scheme to look after grass verges: to send this to the Clerk to include in the next newsletter. She also reported that the local 'Hub' hosted at the primary school is looking for committee members if anyone from the Parish Council wishes to join: the Chair offered to attend the meetings where possible.

**37/20 Ongoing issues**

1. Events Committee:

Update was provided from the meeting held prior to this one regarding confirmation of stalls, donkey rides etc. at the summer event.

2. Traffic issues:

Parish Councillors expressed concern regarding the cars from the garage on Wilsden Road parking on the road next to the defibrillator in the phone box: Ward Cllr Duffy to write to them again.

3. Website:

Unanimously agreed that the second example sent was the one to opt for the new website: Clerk to request photos from local residents to include on the new website via the next newsletter.

4. VE Day (bench):

Agreed not to pursue a VE Day bench.

5. Greenwood Park railings:

Clerk to liaise with Parks Department regarding investigating funding for the new park railings.

6. Neighbourhood Development Plan:

Agreed that this item to be deferred until after the Clerk has attended the YLCA planning training to find out more about the Neighbourhood Development Plan process.

### **38/20 Planning issues**

#### **1. Planning applications:**

None received.

#### **2. Notifications of decisions by Bradford Council:**

- a) Application 19/05293/FUL: conversion of ground floor shop and basement workshop/storage areas to two duplex apartments at 32 Cottingley Road, Sandy Lane – GRANTED (Parish Council (the Parish Council had no objection to this application on principle, however did recommend that the planners scrutinise the parking situation to ensure that there are ample parking spaces).

#### **3. Local Development Plan (LDP):**

Plan-It newsletter received....

#### **4. Training:**

Clerk reported that a place has been confirmed on the upcoming YLCA training on planning in April.

#### **5. Proposed Vodaphone Base Station Installation at Stoney Lane, Bradford:**

Cllr Hussain expressed concern that the two documents sent were not consistent: agreed that Clerk to obtain some clarity on this issue.

### **39/20 Financial matters**

**Resolved that:**

1. The following accounts are approved for payment:
  - a) Bradford Council for salaries for February 2020 (£594.66);
  - b) Clerk's reimbursement (£100.79) for travel (£7.30), stamps (£8.40), flowers (£80) and refreshments (£5.09);
  - c) Society of Local Council Clerks annual subscription (£90.00);
  - d) Bradford Council for SLA/payroll charge (£300.00);
  - e) Vision ICT for website charges (£129.60);
  - f) Information Commissioner for annual data protection fee (£40.00).
2. Payroll Register of Approved Contacts and Signatories form approved and signed.

### **40/20 Public Space Protection Order**

Ward Cllr Duffy reported that it has been requested that Sandy Lane has signs erected to aid the traffic problems, which will be policed by Operation Steerside.

### **41/20 Litter pick**

Ward Cllr Duffy reported that she is currently investigating the insurance implications of a local litter pick: will forward on any information obtained to the Parish Council.

### **42/20 Parish Council newsletter**

Agreed that the contributions from the usual groups and old pictures of Sandy Lane be included in the next newsletter, as well as information from Ward Cllr Duffy. Clerk also reported that all copies of the publication need to be sent onto the British Library: to do this.

### **43/20 Correspondence received**

- Emails from British Library re Parish Council newsletters: acknowledged, see item 42/20;
- Emails from local Ward Officer re various village concerns and 'Keep Britain Tidy' scheme: acknowledged, see items 36/20 and 41/20;
- Email from Vision ICT re new website: acknowledged;
- Email from J W Amusements re insurance documents for summer event: acknowledged.

### **44/20 Minor items and items for next agenda**

1. Standing item of traffic to be discussed at the next meeting.

### **45/20 To note the date, time and venue of next meeting**

Next monthly meeting of the Parish Council due to be held on Monday 6<sup>th</sup> April 2020 at 7.30pm in Bethel Baptist Church, Sandy Lane; Events Committee meeting to take place at 6.30pm prior to this (change of date from second to first Monday of the month due to the Easter Bank Holiday).

There being no further business, the Chairman closed the meeting at 9.00pm.